MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
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Website: www.maltbytowncouncil.gov.uk

Dated: 7th May 2026

NOTICE OF ANNUAL MEETING

To Members of the Town Council,

You are respectfully summoned to attend a meeting of the Annual Maltby Town Council Meeting to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday, 14th May 2026, at 6.30 pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *B Styring*
Ben Styring - Town Clerk

Council Members	
Cllr Jenny Andrews	Cllr Ian Goodall
Cllr Sharon Biggin	Cllr John Kirk
Cllr Kelseii Brown	Cllr James Rodgers
Cllr Sue Cartlidge	Cllr Keith Stringer
Cllr Ann Dickinson	Cllr Donna Sutton
Cllr Andrew Fletcher	Cllr Adam Tinsley
Cllr Pauline Heaps	Cllr Keith Twiss
Cllr Lee Hunter	

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

MALTBY TOWN COUNCIL

ANNUAL MALTBY TOWN COUNCIL MEETING
THURSDAY 14th MAY 2026

AGENDA

1. CHAIRMAN

To appoint a Chairman for the ensuing Council year and to receive the Chairman's Declaration of Acceptance of Office

2. VICE-CHAIRMAN

To appoint a Vice-Chairman for the ensuing Council year and to receive the Vice-Chairman's Declaration of Acceptance of Office

3. APOLOGIES FOR ABSENCE

To receive and approve apologies and reasons for absence

4. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting

Note: In accordance with the Standing orders: Unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest

5. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 15 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

6. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960, S1 (2) for matters appertaining to confidential information

7. CONFIRMATION OF PREVIOUS MINUTES

To approve the draft minutes of the Full Town Council meeting held on the 2nd of April 2026.

8. CONFIRMATION OF COMMITTEE MINUTES

To confirm the receipt of the committee minutes previously circulated:

- Events Committee (Approved) 19 March 2026
- Finance and Staffing Committee (Approved) 19 March 2026
- General Purpose Committee (Approved) 12 March 2026

Note: Minutes are available on the town council website. Members are required to confirm the receipt of the committee minutes. Any amendments to the Committee minutes can only be made at the next relevant committee meeting, where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

9. STANDING ORDERS

To receive and consider Standing Orders

10. SCHEME OF DELEGATION AND TERMS OF REFERENCE

To review and approve the Scheme of Delegation and Terms of Reference for the following Committees and working parties, and any new committees or working parties the council may want to approve:

- General Purpose Committee
- Events Committee
- Finance and Staffing Committee
- Remembrance Day Working Party
- Christmas Hamper Advisory Committee

11. FINANCIAL REGULATIONS

To receive and consider Financial Regulations

12. CODE OF CONDUCT

To receive and consider the Code of Conduct

13. COMMITTEE STRUCTURES

To appoint members to serve on the undermentioned committees and working parties, and any new committees or working parties as agreed by Council:

- General Purposes Committee
- Events Committee
- Finance and Staffing Committee

14. BANK MANDATE

To review and consider bank signatories

15. INTERNAL CONTROL

To consider the appointment of three members of the council to review the effectiveness of the Internal Controls

16. REVIEW OF COUNCIL SUBSCRIPTIONS

To receive and consider the Council's subscriptions. See the attached report AM 26-01

17. REVIEW OF EXPENDITURE INCURRED UNDER SECTION 137

To receive and consider grant spending under Section 137. See the attached report AM 26-02

18. MEETING SCHEDULE

To consider the meeting schedule for the ensuing year. See the attached schedule

19. PLANNING APPLICATIONS

To receive notification of planning applications received from RMBC:

Application: **GRANTED**

Planning Ref	Details and Site Location	Application Documents
RB2025/1474	Erection of 8 residential dwellings at Land opposite 1-29 Duke Avenue, Maltby, for AR and MG Developments Limited	http://rotherham.planportal.co.uk/?id=RB2025/1474

Application: **DELEGATED**

Planning Ref	Details and Site Location	Application Documents
RB2026/0428	Demolition of detached garage and the erection of single storey front, side and rear extension and replacement of front boundary treatment and gate 2 Willow Road, Maltby, Rotherham	http://rotherham.planportal.co.uk/?id=RB2026/0428
RB2026/0479	Two-storey and single-storey side extension and conversion of existing garage to living accommodation, 8 Huntington Way, Maltby	http://rotherham.planportal.co.uk/?id=RB2026/0479
RB2026/0584	Erection of a two-storey side extension 3 Chadwick Drive, Maltby, Rotherham	http://rotherham.planportal.co.uk/?id=RB2026/0584
RB2026/0444	Application to vary condition 2 (approved plans) to allow amendments to the elevations & site layout imposed by RB2024/0576. land between 27 & 41A Blyth Road Maltby	http://rotherham.planportal.co.uk/?id=RB2026/0444
RB2026/0549	Erection of first floor side extension. 52 Littlewood Way, Maltby, Rotherham	http://rotherham.planportal.co.uk/?id=RB2026/0549

20. EXPLORER SCOUTS

To consider granting the Explorer Scouts a key for the Edward Dunn Memorial Hall

21. POLICIES

To consider the Following policies

- Transparency Code
- Parental Leave Policy
- Disciplinary Policy
- Privacy Notice
- Whistle Blowing Policy

22. MALTBY MINERS COMMUNITY GROUP ROAD CLOSURE

To consider a grant application for the road closure of Limekiln Lane for £656 + VAT

23. MALTBY MODEL VILLAGE

To consider a grant application from Maltby Model Village for £310 to fund a face painter for a family fun day

24. EDWARD DUNN MEMORIAL HALL

To consider the cost of redeveloping the Edward Dunn Memorial Hall as opposed to a new build. See the attached report AM 26-03

25. MALTBY CAP MEETING

To consider the Council's position at the Maltby CAP meeting

26. COMMUNITY GOVERNANCE REVIEW

To consider the Community Governance Review of Parish and Town Councils. See the attached report AM 26-04

27. LIGHTING COLUMNS

To consider the implications of structurally testing Lighting Columns. See the attached report AM 26-05

28. CHRISTMAS LIGHTS

To consider a quote to purchase six new Christmas Lights

29. MALTBY COMMUNITY FESTIVAL

To consider hosting a stall at the Maltby Community Festival on the 6th June at Manor Fields

30. MALTBY MAIN JUNIORS

To consider a discretionary contribution to Maltby Main Juniors

31. COMMUNITY RECREATION GROUND CCTV

To consider a quote for CCTV to be installed at the Community Recreation Ground. See the attached report AM 26-06

32. OUTSTANDING DEBTORS

To consider the Councils outsatanding debtors. See the attached report AM 26-07

33. CONFIDENTIAL ITEM

To consider an update to a confidential item

34. TOWN CLERK CORRESPONDENCE REPORT

To consider any correspondence or communication brought forward by the Town Clerk, not otherwise specifically relating to items being considered by the Town Council Committees. See the attached report AM 26-08

35. REPORTS FROM BOROUGH COUNCILLORS AND INVITED GUESTS

To receive reports from borough councillors representing the Maltby East and West Wards

36. ITEMS FOR DISCUSSION FOR A FUTURE AGENDA

To notify the Clerk of any agenda items for inclusion at a future meeting

37. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Wednesday, 4th June 2026 at 6.00 pm (to be confirmed at the Annual Meeting), Edward Dunn Memorial Hall, Maltby

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**