MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
Email: clerk@maltbytowncouncil.co.uk
Website: www.maltbytowncouncil.co.uk

Dated: 25th September 2025

NOTICE OF A MEETING

To Members of the Town Council,

You are respectfully summoned to attend a meeting of the Full Town Council to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday, 2nd Oct 2025, at 6.00 pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *B Styring*
Ben Styring - Town Clerk

Council Members	
Cllr Sharon Biggin [Chairperson]	Cllr Jenny Andrews [Vice-Chair]
Cllr Kelseii Brown	Cllr John Kirk
Cllr Sue Cartlidge	Cllr James Rodgers
Cllr Ann Dickinson	Cllr Keith Stringer
Cllr Andrew Fletcher	Cllr Donna Sutton
Cllr Pauline Heaps	Cllr Adam Tinsley
Cllr Lee Hunter	Cllr Keith Twiss

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 e

MALTBY TOWN COUNCIL

FULL TOWN COUNCIL MEETING
THURSDAY 2nd Oct 2025

AGENDA

85. CHAIRMAN'S OPENING REMARKS

To receive the Chairman's opening remarks

86. APOLOGIES FOR ABSENCE

To receive and approve apologies and the reason for absence

87. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting

Note: In accordance with the Standing Orders, unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter of the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest

88. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 30 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

89. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960, S1 (2) for matters appertaining to confidential information

90. CONFIRMATION OF PREVIOUS MINUTES

To approve the draft minutes of the Full Town Council meeting held on the 4th September 2025 and the Extraordinary Full Town Council meeting held on 23rd June 2025 (attached)

91. CONFIRMATION OF COMMITTEE MINUTES

To receive and accept Committee minutes previously circulated:

- Finance & Staffing Committee (Approved by Committee) 17 July 2025
- Events Committee (Approved by Committee) 17 July 2025
- General Purpose Committee (Approved by Committee) 10 July 2025

Note: Minutes are available on the town council website. Members are required to confirm the receipt of committee minutes. Any amendments to the Committee minutes can only be made at the next relevant Committee meeting, where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

92. PLANNING APPLICATIONS

To receive notification of planning applications received from RMBC:

Application: **Granted** **Conditionally**

Planning Ref	Details and Site Location	Application Documents
RB2025/0546	Demolition of side extension to No. 38 and erection of detached dwelling at 38 Devonshire Road, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/0546
RB2025/0953	Application to vary condition 02 approved plans (to alter the height of the single-storey rear extension, rear raised steps and external alterations to windows), condition 03 (to change of materials to render) & removal of condition 04 (removal of utility window) as imposed by Planning Application RB2025/0013 at 28 Braithwell Road, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/0953

Application: **Delegated**

Planning Ref	Details and Site Location	Application Documents
RB2025/1114	Application to vary condition 01 (approved site plan) to regularise the planning layout changes, increasing the road width to 6.75m imposed by RB2024/0453.	http://rotherham.planportal.co.uk/?id=RB2025/1114
RB2025/1181	Erection of a part single-storey and part two-storey rear extension, 3 Chestnut Grove, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/1181

93. POLICE

To receive an update on local issues from Maltby Police

94. MALTBY HIGH STREET

To consider the redevelopment of Maltby High Street

95. EVACUATION CHAIR

To consider quotes for an Evacuation Chair in the Edward Dunn Memorial Hall. See the attached report, FTC 25-17

96. FIRST AID COURSE

To consider booking First Aid Training for Councillors and Staff. See the attached report, FTC 25-18

97. REMEMBRANCE DAY PARADE

To consider the Remembrance Day Parade regarding the following points

- Road Closures
- Event Application
- Invites
- Order of Service
- Booking a Brass Band
- PA - Quotes to be tabled
- Security Personnel - Quotes to be tabled
- First Aid - Quotes to be tabled
- Radio Hire - Quotes to be tabled
- Poppy – Memorandum of Understanding and Insurance

98. POLICIES

To consider the IT Policy and Laptop Policy as recommended by the Finance & Staffing Committee.

99. DEFIBRILLATORS

To consider updating the Council IPad SP1 defibrillators and the ownership of a new defibrillator on Grange Lane. See the attached report, FTC 25-19

100. CONTAINER RENTAL

To consider the rental cost of the Edward Dunn Memorial Hall Containers. See the attached report, FTC 25-20

101. MALTBY MAIN F.C. OKTOBERFEST

To consider a request from Maltby Main F.C. to host an Oktoberfest event at the Community Recreation Ground

102. SECURE DOG WALKING AREA

To consider a suitable location for a secure dog walking area in Maltby

103. EDWARD DUNN MEMORIAL HALL ENTRANCE RAMP

To consider quotes to reconstruct the entrance ramp to the Edward Dunn Memorial Hall

104. DIVERSION OF FOOTPATH

To consider the proposed footpath diversion at Maltby Colliery

105. ASSET REGISTER

To consider the Asset Register

106. SOLAR FARM

To consider the construction of the Whitestone Solar Farm

107. EDWARD DUNN MEMORIAL HALL CHAIRS

To consider the purchase of 16 chairs for the Edward Dunn Memorial Hall Conference Room using CIL money

108. MOVEMENT FROM EMRs

To consider the movement of funds from the Amenities and Recreation Earmarked Reserves as recommended by the Finance & Staffing Committee. Report to be tabled

109. HIGHFIELD PARK ALLOTMENT

To consider purchasing the Highfield Park Allotment site from Homes by Honey. See the attached report, FTC 25-21

110. KEYHOLDER

To consider the contract of a keyholder at the Community Recreation Ground

111. TOWN CLERK CORRESPONDENCE REPORT

To consider any correspondence or communication brought forward by the Town Clerk, not otherwise, specifically relating to items being considered by the Town Council Committees. See the attached report, FTC 25-22

112. REPORTS FROM BOROUGH COUNCILLORS AND INVITED GUESTS

To receive reports from borough councillors representing the Maltby East and West Wards

113. ITEMS FOR DISCUSSION FOR A FUTURE AGENDA

To notify the Clerk of any agenda items for inclusion at a future meeting

114. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Thursday, 6th November 2025, at 6.00 pm, the Edward Dunn Memorial Hall, Maltby, S66 7NQ

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**