MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
Email: clerk@maltbytowncouncil.co.uk
Website: www.maltbytowncouncil.co.uk

Dated: 28th August 2025

NOTICE OF A MEETING

To Members of the Town Council,

You are respectfully summoned to attend a meeting of the Full Town Council to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday, 4th Sept 2025, at 6.00 pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *B Styring*
Ben Styring - Town Clerk

Council Members	
Cllr Sharon Biggin [Chairperson]	Cllr Jenny Andrews [Vice-Chair]
Cllr Kelseii Brown	Cllr John Kirk
Cllr Sue Cartlidge	Cllr James Rodgers
Cllr Ann Dickinson	Cllr Keith Stringer
Cllr Andrew Fletcher	Cllr Donna Sutton
Cllr Pauline Heaps	Cllr Adam Tinsley
Cllr Lee Hunter	

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 e

MALTBY TOWN COUNCIL

FULL TOWN COUNCIL MEETING
THURSDAY 4th SEPT 2025

AGENDA

57. CHAIRMAN'S OPENING REMARKS

To receive the Chairman's opening remarks

58. APOLOGIES FOR ABSENCE

To receive and approve apologies and the reason for absence

59. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting

Note: In accordance with the Standing Orders, unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter of the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest

60. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 30 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

61. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960, S1 (2) for matters appertaining to confidential information

62. CONFIRMATION OF PREVIOUS MINUTES

To approve the draft minutes of the Annual Town Council meeting held on the 3rd of July 2025 (attached)

63. CONFIRMATION OF COMMITTEE MINUTES

To receive and accept Committee minutes previously circulated:

- Finance & Staffing Committee (Approved by Committee) 19 June 2025
- Events Committee (Approved by Committee) 19 June 2025
- General Purpose Committee (Approved by Committee) 10 June 2025
- General Purpose Committee (Approved by Committee) 10 April 2025
- General Purpose Committee (Approved by Committee) 25 April 2025

Note: Minutes are available on the town council website. Members are required to confirm the receipt of committee minutes. Any amendments to the Committee minutes can only be made at the next relevant Committee meeting, where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

64. PLANNING APPLICATIONS

To receive notification of planning applications received from RMBC:

Application: **Granted Conditionally**

Planning Ref	Details and Site Location	Application Documents
RB2025/0637	Erection of single-storey front, two-storey side and two-storey rear extension at Belmont Limesway, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/0637

Application: **Delegated**

Planning Ref	Details and Site Location	Application Documents
RB2025/0953	Application to vary condition 02 approved plans (to alter the height and projection of the single-storey rear extension, rear raised steps and external alterations to windows), condition 03 (to change of materials to render) & condition 04 (removal of the utility window) as imposed by Planning Application RB2025/0013.	http://rotherham.planportal.co.uk/?id=RB2025/0953
RB2025/1012	Discharge of condition 29 imposed by RB2022/1638 Land north of Tickhill Road, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/1012
RB2025/1009	Installation of solar park, battery energy storage system (BESS), underground cable route and associated infrastructure. Land North and	http://rotherham.planportal.co.uk/?id=RB2025/1009

	South of Stainton Lane, Maltby.	
RB2025/1084	Non-material amendment to application RB2024/0841 for revision to landscaping plan to reflect the relocation of street trees at Tickhill Road, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/1084
RB2025/1072	Prior Notification for the Installation of roof Solar Photovoltaics (PV) equipment. Maltby Sports Centre, Braithwell Road, Maltby.	http://rotherham.planportal.co.uk/?id=RB2025/1072

65. EXTERNAL AUDIT REPORT

To receive the external audit report from PKF Littlejohn

66. WALTERS ROAD

To consider the land at Walter Road to include:

- Applying for planning permission & selling the land
- Renting a section of land to the 5th Rotherham Scouts
- Quotes to clear the land (quotes to be tabled)

67. EDWARD DUNN MEMORIAL RISK ASSESSMENT

To review the Edward Dunn Memorial Hall Risk Assessment

68. INTERNAL AUDIT AGREEMENT

To consider a letter of Engagement between SD Audit & Consultant and Maltby Town Council

69. COMMITTEE STRUCTURES

To appoint two members to serve on the General Purpose Committee

70. ALL WEATHER CRICKET PITCH

To consider purchasing an all-weather cricket pitch for the Community Recreation Ground. See the attached report, FTC 25-13:

71. EDWARD DUNN MEMORIAL HALL FREE LETS

To consider free lets for the Edward Dunn Memorial Hall from the following organisations:

- Cultural Kitchen – Tuesday evening 23rd Sept 2025
- Work & Wellbeing Fair – Monday 22nd Sept 2025
- Marie Smiles – Monday 29th Sept 2025

72. CO-OPTION

To consider Co-Options to the Council

73. GRANTS

To consider the following grant applications:

- Highfield Park Woodland Gardens Community Centre

- Maltby Together Group

74. CRICKET SQUARE

To consider the Council paying for the upkeep of the cricket square. See the attached report, FTC 25-14

75. ROTHERHAM LIFE

To consider advertising events in the Rotherham Life

76. CHRISTMAS LIGHTS

To consider replacing ten broken Christmas Lights. See the attached report, FTC 25-15

77. MALTBY MAIN FOOTBALL CLUB

To consider a request from Maltby Main F.C. to Clad and Perspex between the wooden posts that hold up the lean-to roof of the café and the café.

78. CCTV POLICY

To consider updating the CCTV Policy to include all sites

79. COMMUNITY RECREATION GROUND

To consider the General Purpose Committee being responsible for the Community Recreation Ground

80. EDWARD DUNN MEMORIAL HALL BREAK-IN

To consider the recent break-in at the Edward Dunn Memorial Hall

81. TOWN CLERK CORRESPONDENCE REPORT

To consider any correspondence or communication brought forward by the Town Clerk, not otherwise, specifically relating to items being considered by the Town Council Committees. See the attached report, FTC 25-16

82. REPORTS FROM BOROUGH COUNCILLORS AND INVITED GUESTS

To receive reports from borough councillors representing the Maltby East and West Wards

83. ITEMS FOR DISCUSSION FOR A FUTURE AGENDA

To notify the Clerk of any agenda items for inclusion at a future meeting

84. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Thursday, 2nd October 2025, at 6.00 pm, the Edward Dunn Memorial Hall, Maltby, S66 7NQ

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**