REPORT TO THE FULL TOWN COUNCIL

TOWN CLERKS REPORT

Report Reference	**FTC-25-30**
Meeting Date	**8th January 2026**
Agenda Item	**161**
Prepared by	**Town Clerk**

1. **Christmas Meals**

   To receive an update on the Christmas Meals

2. **Christmas Hampers**

   To receive an update on the Christmas Hampers / Christmas Toy appeal.

3. **Christmas Tree**
   To receive an update on the RMBC Christmas tree that was delivered on the 13th November

4. **Groundsman**

   To receive an update on the new Groundsman.

5. **Kitchen Air Conditioning Unit**

   Lyndhurst Cooling and Heating Services repaired the Condenser Fan Motor in the Kitchen Unit. Note that the unit is no longer made and is nearing its end of life.