REPORT TO THE FULL TOWN COUNCIL

FIRST AID COURSE

Report Reference	**FTC-25-28**
Meeting Date	**8th January 2026**
Agenda Item	**157**
Prepared by	**Town Clerk**

1. **Background**

Minute Reference 2025/26, the Council opted to **RESOLVED** to book up to 12 members of staff and Councillors on a Level 3 Emergency First Aid at Work course with Safe Haven Training Limited for £450 (plus VAT).

Having contacted Safe Haven, the package is no longer available at a reduced rate, and the cost of delivery at the EDMH would now be £1,200 (excluding VAT).

Under section 13 of the Council's Scheme of Delegation, the Clerk has the delegated responsibility for all health and safety matters not otherwise delegated to other Council committees. Whilst the Council, acting as a corporate body, takes overall responsibility for the Clerk's actions.

Under the Health & Safety at Work Act 1974, the Council has a legal obligation to ensure the health, safety and welfare of employees. This includes providing a safe working environment, appropriate training and necessary safety equipment.

Quote 1

Emergency First Aid at Work

St John Ambulance

The ***Emergency First Aid at Work*** course is a one-day, HSE-compliant training programme designed for low-risk workplaces such as offices, retail environments and hospitality venues. This focused course provides a solid foundation in essential first aid skills. Delivered over one day at one of our dedicated venues in a classroom environment, this ***classic*** course equips delegates with both essential theoretical knowledge and practical, hands-on experience. The Emergency First Aid at Work (EFAW) certification is typically the **minimum standard required** for first aiders in low-risk work environments.

This course not only ensures compliance with the Health and Safety (First Aid) Regulations but also builds confidence to respond effectively in real-world emergencies. Upon completion,

delegates are covered by 'Good Samaritan' insurance, empowering them to provide first aid outside of the workplace as well.

£198.00 (Exc. VAT)

Quote 2

Emergency First Aid at Work

Safe Haven Training Limited

The **Level 3 Emergency First Aid at Work (EFAW)** course is the most popular workplace first aid course in the UK. After completing this course, you will be able to prove that you have completed first aid training that meets the Health and Safety (First Aid) 1981 Regulations to be a first aider in a low-risk work environment

To be delivered at the Edward Dunn Memorial Hall and completed over three consecutive days or over three single days (you have 10 weeks from the start date to complete the course). The course meets the Health and Safety (First Aid) 1981 Regulations to be a First Aider in a low-risk and high-risk workplace. This course is accredited by our Awarding Organisation- the First Aid Industry Body (FAIB), and the certificates are valid for three years. We can accommodate any date with 10 + Days' notice at your premises in S66 7NQ.

The course costs **£1,200 + VAT for up to 12 personnel – the course would be held in Maltby. Or £110.00 plus VAT per candidate for a course in Doncaster**

Quote 3

Skills Training Group

Emergency First Aid at Work

If your workplace environment has been identified as low risk and you need your employees to receive the Emergency First Aid at Work (EFAW) qualification, then this one-day course is perfect for you. The training for the EFAW qualification equips you with basic life-saving first aid skills, as well as an understanding of workplace health and safety regulations. This FAIB-accredited emergency first aid course is recognised by SIA.

Price is per person - The Hope Centre, Sheffield – Set dates every month

£106.80 (Inc. VAT)