REPORT TO THE FULL TOWN COUNCIL

TOWN CLERKS REPORT

Report Reference	**FTC-25-25**
Meeting Date	**6th November 2025**
Agenda Item	**138**
Prepared by	**Town Clerk**

1. **Cenotaph**

   To note that the Cenotaph paving has been cleaned in preparation for Remembrance Day for £350.

2. **Chairs**

   The Chairs in the Conference Room have been purchased.

3. **Fire Work Display**

   To receive an update on the fireworks display.

4. **Groundsman**

   The Groundsman has had his contract renewed for another year.

5. **Halloween Event**

   To receive an update on the Halloween Event.

6. **Kitchen Air Conditioning Unit**

   Lyndhurst Cooling and Heating Services have been contacted to repair the Condenser Fan Motor in the Kitchen Unit for £619 excluding VAT. Under Health & Safety, the Chair approved the spend.

7. **EDMH Car Park Bushes**

   The shrubbery in the EDMH Car Park has been removed for £445.00 + VAT.