REPORT TO THE FULL TOWN COUNCIL

HIGHFIELD PARK ALLOTMENT

Report Reference	**FTC-25-21**
Meeting Date	**2nd October 2025**
Agenda Item	**109**
Prepared by	**Town Clerk**

1. Background

The allotment area is located to the north of the development and includes a car parking area and utility supplies. Homes by Honey would like to transfer this entire area to you for a nominal consideration of £1, with the allotments then being managed by Maltby Town Council.

2. Items to Consider

1) How big will the allotment be? This will affect the cost of the perimeter fence.

2) How many plots will be on site? This will affect how much income the Council can generate.

3) Are the plots already in place, or would we need to mark them out? If the Council need to mark the plots out, the size of the plots will have to be determined.

4) Is there a water supply? If there is no water supply, this can often lead to more issues for plot holders and can be costly if installed.

5) Will the site be self-managed or managed by the office? An allotment plot cannot be self-managed without trustees signing the lease and a committee.

6) When would the Council take over the site, and how much budget would be required? It is important to consider the following costs:

- Perimeter fence (posts, fence panels, and labour)
- Gate (and lock)
- Community storage (and lock)
- Grass seed (for shared paths)
- Plot dividers (to mark out each plot)
- Marking out costs (to hire someone)
- Water supply (installation and yearly rate) (possible)