REPORT TO THE FULL TOWN COUNCIL

FIRST AID COURSE

Report Reference	**FTC-25-18**
Meeting Date	**2nd October 2025**
Agenda Item	**96**
Prepared by	**Town Clerk**

1. **Background**

Under section 13 of the Council's Scheme of Delegation, the Clerk has the delegated responsibility for all health and safety matters not otherwise delegated to other Council committees. Whilst the Council, acting as a corporate body, takes overall responsibility for the Clerk's actions.

Under the Health & Safety at Work Act 1974, the Council has a legal obligation to ensure the health, safety and welfare of employees. This includes providing a safe working environment, appropriate training and necessary safety equipment.

Quote 1

Emergency First Aid at Work

St John Ambulance

The ***Emergency First Aid at Work*** course is a one-day, HSE-compliant training programme designed for low-risk workplaces such as offices, retail environments and hospitality venues. This focused course provides a solid foundation in essential first aid skills. Delivered over one day at one of our dedicated venues in a classroom environment, this ***classic*** course equips delegates with both essential theoretical knowledge and practical, hands-on experience. The Emergency First Aid at Work (EFAW) certification is typically the **minimum standard required** for first aiders in low-risk work environments.

This course not only ensures compliance with the Health and Safety (First Aid) Regulations but also builds confidence to respond effectively in real-world emergencies. Upon completion, delegates are covered by 'Good Samaritan' insurance, empowering them to provide first aid outside of the workplace as well.

£198.00 (Exc. VAT)

Quote 2

Emergency First Aid at Work

Safe Haven Training Limited

The **Level 3 Emergency First Aid at Work (EFAW)** course is the most popular workplace first aid course in the UK. After completing this course, you will be able to prove that you have completed first aid training that meets the Health and Safety (First Aid) 1981 Regulations to be a first aider in a low-risk work environment

The pricing for the **Level 3 Emergency First Aid at Work** course to be delivered at the Edward Dunn Memorial Hall would start from £450 + VAT for up to 12 delegates. This means that if there are 5 delegates or 12 delegates, the price would be the same.

To clarify, the price can be affected by location, date, or the number of delegates attending (if more than 12). If there are more than 12 delegates, then an additional trainer will be required. Pricing works in groups of up to 12.

£450.00 (Exc. VAT)

Quote 3

Skills Training Group

Emergency First Aid at Work

If your workplace environment has been identified as low risk and you need your employees to receive the Emergency First Aid at Work (EFAW) qualification, then this one-day course is perfect for you. The training for the EFAW qualification equips you with basic life-saving first aid skills, as well as an understanding of workplace health and safety regulations. This FAIB-accredited emergency first aid course is recognised by SIA.

Price is per person - The Hope Centre, Sheffield – Set dates every month

£89 (Exc. VAT)