REPORT TO EVENTS COMMITTEE

CHRISTMAS HAMPERS

Report Reference	**Events-25-04**
Meeting Date	**17th July 2025**
Agenda Item	**21**
Prepared by	**Town Clerk**

To consider,

1) **Budget**
   There is a budget of £1,000 for the event.

2) **Policy**
   To consider a policy for gifting Christmas Hampers to recognised Governing Bodies.

3) **Recommendations**
   Consider whether personal recommendations will be accepted.

4) **Correspondence**
   To consider writing to local businesses to ask for donations for the Christmas Hampers.

5) **Referrals**
   Consider contacting the Food Bank and comparing referral lists before the hampers are delivered.