MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
Email: clerk@maltbytowncouncil.co.uk
Website: www.maltbytowncouncil.co.uk

Dated: 12th June 2025

NOTICE OF MEETING

To Members of the Finance and Staffing Committee,

You are hereby summoned to attend a meeting of Maltby Town Council's Finance and Staffing Committee to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday 19th June at 6.45 pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *Ben Styring*
Town Clerk

Committee Membership	
Cllr Jenny Andrews	Cllr Lee Hunter
Cllr Sharon Biggin	Cllr James Rodgers
Cllr Sue Cartlidge	Cllr Donna Sutton
*Chair and Vice Chair of the Council are Ex Officio members of the committee (only one voting right may be exercised).	

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

MALTBY TOWN COUNCIL

FINANCE AND STAFFING COMMITTEE MEETING

Thursday 19th JUNE 2025

AGENDA

1. CHAIRMAN
To appoint a Chairman for the ensuing year

2. VICE-CHAIRMAN
To appoint a Vice-Chairman for the ensuing year

3. APOLOGIES FOR ABSENCE
To receive and approve apologies and reasons for absence.

4. DECLARATION OF MEMBERS' INTERESTS
To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.

Note: In accordance with the Standing Orders, unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had an interest.

5. PUBLIC PARTICIPATION
To convene a public participation session not exceeding 30 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda.

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

6. EXCLUSION OF THE PRESS AND PUBLIC
To consider and resolve the agenda items that require the exclusion of the press and public in accordance with the Public Bodies Admissions to Meetings Act 1960 for matters appertaining to confidential or exempt information

7. CONFIRMATION OF PREVIOUS MINUTES
To receive and confirm the minutes of the committee meeting held on 17th April 2025

8. FINANCIAL REPORT
To receive and consider the RFO Financial Report for month 12 (2024-2025)

9. STAFFING UPDATE

To receive a staffing update from the Town Clerk

10. HEALTH & SAFETY

To receive an update on Health & Safety spending

11. GRANT APPLICATION

To receive and review a grant from Maltby Model Village

12. ITEMS FOR THE NEXT AGENDA

To notify the Town Clerk of any items for a future Agenda

13. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Thursday, 17th July 2025 at 6.45 pm, Edward Dunn Memorial Hall, Maltby