REPORT TO EVENTS COMMITTEE

Summer Event

Report Reference	**Events-24-34**
Meeting Date	**30th January 2025**
Agenda Item	**89**
Prepared by	**Town Clerk**

To consider,

1. **Budget**
   A £10,000.00 budget is in place for this Event.

2. **Date**
   The date of the Event is scheduled for 26th July 2025.

3. **Entertainment**
   To consider booking entertainment for the Event.

4. **Security**
   To consider booking security for the Event.

5. **Risk Assessment**
   The Town Clerk to produce a Risk assessment.

6. **Food & Drink**
   To consider food vendors and refreshments for the Event.

7. **First Aid**
   To consider booking first aid for the Event.

8. **Stalls**
   To consider stalls and agreeing costing for the Event.