REPORT TO EVENTS COMMITTEE

CHRISTMAS DINNERS

Report Reference	**Events-24-28**
Meeting Date	**21st November 2024**
Agenda Item	**78**
Prepared by	**Town Clerk**

To consider the Christmas Dinner Event.

1. **Date**
   To be held on Tuesday 3rd December and Wednesday 4th December at Edward Dunn Memorial Hall, Maltby.

2. **Budget**
   Maltby Town Council have a budget of £2,000.00, this is to cover 70 seatings per day (140 heads over 2 days).

3. **Expenditure**

   Russel Weaver £180.00.
   Kate's Kitchen – Tuesday 3rd December £665.00 (sold out).
   Bamford Baps – Wednesday 4th December £665.00 (41 tickets sold)
   The average wine is £5.50, with 6 glasses in a bottle.
   Bingo tickets are required.

   Income

   Expected income 111 tickets at £5.00 a ticket = £555.00.

4. **Ticket cost**
   Tickets are priced at £5,00 each, with a free glass of wine and bingo ticket.

5. **Timings**
   Christmas Lunches start at 12 noon and finish at 3 pm.

6. **Entertainment**
   Russel Weaver is booked to perform on both days at a total cost of £180.00.

   Craggs School will be performing at the event.

7. **Food**
   As per minute reference E24/39 - a hot meal will be served by Bamford Baps on 3rd December and a cold buffet will be served by Kate's Kitchen on 4th December.

8. **Wine**
   Town Clerk to purchase 24 bottles of wine for the Event (minute reference E24/62).

9. **Bingo**
   Cllr Heaps will donate 2 x hampers for the Event.

   It has been previously agreed to give guests a free glass of wine, a free raffle ticket and a free bingo ticket upon entry.

   a) To consider how much to charge for a second bingo ticket.
   b) To consider who is selling the bingo tickets.
   c) To consider who will act as the Bingo caller.
   d) To consider the purchase of a bingo machine.