MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
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Website: www.maltbytowncouncil.co.uk

Dated: 29th July 2024

NOTICE OF EXTRAORDINARY MEETING

To Members of the Finance and Staffing Committee,

You are hereby summoned to attend an extraordinary meeting of Maltby Town Council's Finance and Staffing Committee to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Friday 2nd August at 10.00 am** for the purpose of transacting the business set out in the attached agenda.

Signed: *Donna Sutton*
Chair of Finance and Staffing Committee

Committee Membership	
Cllr Donna Sutton [Chairman]	Cllr John Kirk [Vice-Chair}
Cllr Sharron Biggin	Cllr Andrew Laird
Cllr Andrew Fletcher	Cllr John Webster
*Chair and Vice Chair of the Council are Ex Officio members of the committee (only one voting right may be exercised).	

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

MALTBY TOWN COUNCIL

EXTRAORDINARY FINANCE AND STAFFING COMMITTEE MEETING

FRIDAY 2nd AUGUST 2024

AGENDA

41. APOLOGIES FOR ABSENCE

To receive and approve apologies and reason for absence.

42. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.

Note: In accordance with the Standing orders: Unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest.

43. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 30 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda.

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

44. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the press and public in accordance with the Public Bodies Admissions to Meetings Act 1960 for matters appertaining to confidential or exempt information

45. DELEGATED SPEND

To consider a delegated spend for the Deputy Clerk in the absence of the Town Clerk

46. STAFF SAFETY

To consider the implementation of possible safety measures to ensure staff safety

47. LETTER

To consider sending a letter regarding an incident that occurred at a Council building

40. ITEMS FOR THE NEXT AGENDA

To notify the Town Clerk of any items for a future Agenda

41. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Thursday 19th September 2024 at 6.45 pm, Edward Dunn Memorial Hall, Maltby