# MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

**Tel:** 01709 814060
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Dated: 29th May 2024

## NOTICE OF A MEETING

**To Members of the Town Council,**

You are respectfully summoned to attend a meeting of the Full Town Council to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Wednesday 5th June 2024 at 6.30 pm** for the purpose of transacting the business set out in the attached agenda.

**Signed:** *B Styring*
**Ben Styring - Town Clerk**

| Council Members | |
|---|---|
| Cllr Sharron Biggin [Chairperson] | Cllr John Webster [Vice-Chair] |
| Cllr Jenny Andrews | Cllr John Lines |
| Cllr Carl Crossland | Cllr James Liversidge |
| Cllr Ann Dickinson | Cllr Chris McMahon |
| Cllr Andrew Fletcher | Cllr Lynda Stables |
| Cllr Pauline Heaps | Cllr Kieth Stringer |
| Cllr John Kirk | Cllr Donna Sutton |
| Cllr Andrew Laird | Cllr Adam Tinsley |

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

# MALTBY TOWN COUNCIL

## FULL TOWN COUNCIL MEETING
## WEDNESDAY 5th JUNE 2024

# AGENDA

## 1. CHAIRMANS OPENING REMARKS

To receive the Chairman's opening remarks

## 2. APOLOGIES FOR ABSENCE

To receive and approve apologies and reason for absence

## 3. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting

Note: In accordance with the Standing orders: Unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter of the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest

## 4. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 15 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

## 5. REPORTS FROM BOROUGH COUNCILLORS AND INVITED GUESTS

To receive reports from borough councillors representing the Maltby East and West wards

## 6. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960, S1 (2) for matters appertaining to confidential information

## 7. CONFIRMATION OF PREVIOUS MINUTES

To approve the draft minutes of the Annual Town Council meeting held on the 16th of May 2024 (attached)

## 8. CONFIRMATION OF COMMITTEE MINUTES

To receive and accept Committee minutes previously circulated:

- General Purposes Committee (Approved by Committee) 11 Apr 2024
- Events Committee (Approved by Committee) 18 Apr 2024
- Finance & Staffing Committee (Approved by Committee) 18 Apr 2024

Note: Minutes are available on the town council website. Members are required to confirm the receipt of committee minutes. Any amendments to the Committee minutes can only be made at the next relevant Committee meeting where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

## 9. PLANNING APPLICATIONS

To receive notification of planning applications received from RMBC:

Application: **DELEGATED**

| Planning Ref | Details and Site Location | Application Documents |
|---|---|---|
| RB2024/0746 | Display of non-illuminated sign on the side of the building. 11 High Street Maltby. | http://rotherham.planportal.co.uk/?id=RB2024/0746 |
| RB2024/0285 | Creation of new school car park. Maltby Academy Braithwell Road Maltby | http://rotherham.planportal.co.uk/?id=RB2024/0285 |
| RB2024/0751 | Two-storey and single-storey rear extension | http://rotherham.planportal.co.uk/?id=RB2024/0751 |

Application: **GRANTED CONDITIONALLY**

| Planning Ref | Details and Site Location | Application Documents |
|---|---|---|
| RB2023/1245 | Change of use of the first floor to a flat (Use Class C3) at 106 High Street Maltby for HMJ Property Limited. | http://rotherham.planportal.co.uk/?id=RB2023/1245 |
| RB2024/0539 | Two-storey & single-storey rear extension at 18 Birchfield Road Maltby. | http://rotherham.planportal.co.uk/?id=RB2024/0539 |

Application: **PROPOSED**

| Planning Ref | Details and Site Location | Application Documents |
|---|---|---|
| RB2024/0706 | Single-storey side and rear extension with detached outbuilding to front and alterations to the existing driveway. 6 Lilly Hall Road Maltby. | http://rotherham.planportal.co.uk/?id=RB2024/0706 |

## 10. INTERNAL AUDIT 2023/24

To receive the Annual Internal Audit Report for 2023/24 and agree further action if necessary See the attached document.

## 11. ANNUAL GOVERNANCE STATEMENT 2023/24

To consider the Annual Governance Statement. See the attached document

## 12. ACCOUNTING STATEMENTS 2023/24

To consider the Accounting Statement. See the attached document

## 13. PUBLIC RIGHTS

To consider setting the Public Rights dates from 10 June 2024 to 19 July 2024

## 14. STANDING ORDERS

To receive and consider Standing Orders

## 15. SCHEME OF DELEGATION AND TERMS OF REFERENCE

To review and approve the Scheme of delegation and Terms of Reference for the following Committees and working parties, and any new committees or working parties the council may want to approve:

- General Purpose Committee
- Events Committee
- Finance and Staffing Committee
- Edward Dunn Memorial Hall Working Party
- Remembrance Day Working Party
- Traffic Working Party
- Planning Working Party
- Maltby Miners Recreation Ground Working Party
- Reclamation Project Working Party

## 16. FINANCIAL REGULATIONS

To receive and consider Financial Regulations

## 17. BOWLING GREEN & TENNIS COURTS

To consider the renovation of the Bowling Greens & Tennis Courts working in partnership with the Maltby Community Hub CIC.

## 18. RECLAMATION WORKING PARTY

To consider the recommendations of the Reclamation Working Party.

## 19. CORONATION PARK

To consider a proposal to fund a 12-month contract for a self-employed person to clear-up litter from Coronation Park.

## 20. GRANT APPLICATION

To Consider a proposal from the Maltby Miners Memorial Community Group to fund the closure of Limekiln Lane. See the attached report FTC 24-01

## 21. RECREATION GROUND EQUIPMENT

To consider the ownership of three tractors. See the attached report FTC 24-02

## 22. EDWARD DUNN MEMORIAL HALL KEYHOLDER

To consider new key holders for the Edward Dunn Memorial Hall

## 23. CO-OPTION

To consider the Co-option of prospective Councillors. See the attached report FTC 24-03 (to be tabled).

## 24. AUGUST FULL TOWN COUNCIL MEETING

To consider the necessity of an August Full Town Council Meeting

## 25. LOOP SYSTEM

To consider the purchase of a new Loop System for the Edward Dunn Memorial Hall. See the attached report FTC 24-04

## 26. CHAINS OF OFFICE

To consider a request for the Chairman to attend the Miners Memorial and wear the Chains of Office

## 27. OWL

To consider purchasing an Owl meeting system. See the attached report FTC 24-05

## 28. COUNCILLOR TASKS

To consider the option of Councillors who propose tasks to be responsible for their completion

## 29. MMFC RECREATION GROUND CONCERT

To consider the Council's role in the Event. See the attached report FTC 24-06

## 30. COMMUNITY OWNERSHIP FUND

To consider the employment of bar staff as part of the Community Ownership Fund. See the attached report FTC 24-07

## 31. MMFC WOMEN'S TEAM

To consider the establishment of an MMFC Women's football team. See the attached report FTC 24-08

## 32. TOWN CLERK CORRESPONDENCE REPORT

To consider any correspondence or communication brought forward by the Town Clerk not otherwise specifically relating to items being considered by the Town Council Committees. See the attached report FTC 24-09

## 33. ITEMS FOR DISCUSSION FOR A FUTURE AGENDA

To notify the Clerk of any agenda items for inclusion at a future meeting

## 34. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Wednesday 10th July 2024 at 6.30 pm, the Coleman Centre, Maltby, S66 7LE

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**