MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

Tel: 01709 814060
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Dated: 8th May 2024

NOTICE OF ANNUAL MEETING

To Members of the Town Council,

You are respectfully summoned to attend a meeting of the Annual Maltby Town Council Meeting to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday 16th May 2024 at 6.30pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *B Styring*
Ben Styring - Town Clerk

Council Members	
Cllr Chris McMahon [Chairperson]	Cllr Andrew Laird [Vice-Chair]
Cllr Jenny Andrews	Cllr Jim Liversage
Cllr Sharon Biggin	Cllr Lynda Stables
Cllr Carl Crossland	Cllr Keith Stringer
Cllr Ann Dickinson	Cllr Donna Sutton
Cllr Andrew Fletcher	Cllr Adam Tinsley
Cllr Pauline Heaps	Cllr John Webster
Cllr John Kirk	
Cllr John Lines	

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

MALTBY TOWN COUNCIL

ANNUAL MALTBY TOWN COUNCIL MEETING
THURSDAY 16th MAY 2024

AGENDA

1. CHAIRMAN

To appoint a Chairman for the ensuing Council year and to receive the Chairman's Declaration of Acceptance of Office

2. VICE-CHAIRMAN

To appoint a Vice-Chairman for the ensuing Council year and to receive the Vice-Chairman's Declaration of Acceptance of Office

3. APOLOGIES FOR ABSENCE

To receive and approve apologies and reason for absence

4. REGISTER OF INTERESTS

To receive and record Councillors Register of Interests

5. DISPENSATION REQUESTS

To receive and record Dispensation Requests

6. DECLARATION OF MEMBERS' INTERESTS

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting

Note: In accordance with the Standing orders: Unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest

7. PUBLIC PARTICIPATION

To convene a public participation session not exceeding 15 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda

Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given

8. REPORTS FROM BOROUGH COUNCILLORS AND INVITED GUESTS

To receive reports from borough councillors representing the Maltby East and West Wards

9. EXCLUSION OF THE PRESS AND PUBLIC

To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960, S1 (2) for matters appertaining to confidential information

10. CONFIRMATION OF PREVIOUS MINUTES

To approve the draft minutes of the Full Town Council meeting held on the 4th of April 2024 and the Extraordinary Full Town Council meeting held on the 25th of April 2024.

11. CONFIRMATION OF COMMITTEE MINUTES

To confirm the receipt of committee minutes previously circulated:

- General Purpose Committee (Approved) 14 March 2024
- Extraordinary General Purpose Committee Meeting (Approved) 27 March 2024
- Events Committee (Approved) 21 March 2024
- Finance and Staffing Committee (Approved) 21 March 2024
- Sports Ground Committee (Not Approved) 27 March 2024

Note: Minutes are available on the town council website. Members are required to confirm the receipt of committee minutes. Any amendments to the Committee minutes can only be made at the next relevant committee meeting where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

12. STANDING ORDERS

To receive and consider Standing Orders

13. SCHEME OF DELEGATION AND TERMS OF REFERENCE

To review and approve the Scheme of delegation and Terms of Reference for the following Committees and working parties, and any new committees or working parties the council may want to approve:

- General Purpose Committee
- Events Committee
- Finance and Staffing Committee
- Edward Dunn Memorial Hall Working Party
- Remembrance Day Working Party
- Traffic Working Party
- Planning Working Party
- Maltby Miners Recreation Ground Working Party
- Reclamation Project Working Party

14. FINANCIAL REGULATIONS

To receive and consider Financial Regulations

15. COMMITTEE STRUCTURES

To appoint members to serve on the undermentioned committees and working parties, and any new committees or working parties as agreed by Council:

- General Purposes Committee
- Events Committee
- Finance and Staffing Committee

16. BANK MANDATE

To review and consider bank signatories

17. REVIEW OF COUNCIL SUBSCRIPTIONS

To receive and consider the Council's subscriptions. See the attached report AM 24-01

18. REVIEW OF ASSET REGISTER AND DISPOSAL POLICY

To receive and consider the Asset Register and Disposal Policy

19. REVIEW OF EXPENDITURE INCURRED UNDER SECTION 137

To receive and consider grant spending under Section 137. See the attached report AM 24-02

20. MEETING SCHEDULE

To consider the meeting schedule for the ensuing year. See the attached report AM 24-03

21. INTERNAL CONTROL REPORT

To receive Maltby Town Council's Internal Control Report and to consider the appointment of three members of the council to review the effectiveness of the Internal Controls

22. ANNUAL GOVERNANCE STATEMENT 2023/24

To consider the Annual Governance Statement

23. ACCOUNTING STATEMENTS 2023/24

To consider the Accounting Statement

24. BOWLING GREEN & TENNIS COURTS

To consider the renovation of the Bowling Greens & Tennis Courts working in partnership with the Maltby Community Hub CIC. Report to be tabled

25. PLANNING APPLICATIONS

To receive notification of planning applications received from RMBC:

Application: **PROPOSED**

Planning Ref	Details and Site Location	Application Documents
RB2023/1759	Demolition of attached garage to No. 14, a subdivision of plot and erection of detached four-bed two-storey dwelling including widening existing vehicular access land adjacent to 14 School Walk Maltby.	http://rotherham.planportal.co.uk/?id=RB2023/1759
RB2024/0539	Two-storey & single-storey rear extension. 18 Birchfield Road Maltby.	http://rotherham.planportal.co.uk/?id=RB2023/0539
RB2024/0562	Non-material amendment to application RB2022/1638 to change the wording of conditions 18 (Biodiversity Enhancement & Management Plans), 22 (Details of foul, surface water and land drainage systems) & 23 (Details of a sustainable drainage scheme) land north Tickhill Road Maltby.	http://rotherham.planportal.co.uk/?id=RB2023/0562
RB2024/0580	Discharge of condition 02 (site access arrangements) imposed by RB2023/1224. land at Blyth Road Maltby.	http://rotherham.planportal.co.uk/?id=RB2023/0580

Application: **REJECTED**

Planning Ref	Details and Site Location	Application Documents
RB2023/1560	Erection of 3-storey detached building to rear of existing building, forming 3 No. one bedroom apartments including juliet balconies to rear with some matters reserved at land rear of 106 High Street Maltby for HMJ Property Limited. The proposed development would not be responsive to its context. The proposed parking spaces are considered to be substandard in size and the access is considered to be	http://rotherham.planportal.co.uk/?id=RB2023/1560

	of inadequate width to accommodate two way traffic with no pedestrian intervisibility which would be detrimental to pedestrian and road safety. There is a lack of information in the form of Noise and Odour reports.	

26. RECLAMATION WORKING PARTY

To consider the recommendations of the Reclamation Working Party. See the attached minutes

27. GRANT SPECIALIST REPORT

To receive an update from the Town Clerk regarding ongoing grants. See the attached report AM 24-04

28. TOWN CLERK CORRESPONDENCE REPORT

To consider any correspondence or communication brought forward by the Town Clerk not otherwise specifically relating to items being considered by the Town Council Committees. See the attached report AM 24-05

29. ITEMS FOR DISCUSSION FOR A FUTURE AGENDA

To notify the Clerk of any agenda items for inclusion at a future meeting

30. DATE OF NEXT MEETING

To note the date, time and venue of the next meeting scheduled for Wednesday 5th June 2024 at 6.30 pm (to be confirmed at the Annual Meeting), Edward Dunn Memorial Hall, Maltby

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**