MALTBY TOWN COUNCIL

Edward Dunn Memorial Hall,
Tickhill Road,
Maltby, S66 7NQ

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Dated: 27 January 2023

NOTICE OF A MEETING

To Members of the Town Council,

You are respectfully summoned to attend a meeting of the Full Town Council to be held at the Edward Dunn Memorial Hall, Tickhill Road, Maltby on **Thursday 2nd February 2023 at 6.30pm** for the purpose of transacting the business set out in the attached agenda.

Signed: *B Styring*
Ben Styring - Town Clerk

Council Members	
Cllr Chris McMahon [Chairperson]	Cllr Andrew Laird [Vice-Chair]
Cllr Malcolm Arnold	Cllr John Kirk
Cllr Richard Bailey	Cllr Alex Laird
Cllr Joy Bradford	Cllr John Lines
Cllr Dianne Caster	Cllr Pauline Heaps
Cllr Carl Crossland	Cllr James Rodgers
Cllr Ann Dickinson	Cllr Lynda Stables
Cllr Diann Fitzgibbons	Cllr Adam Tinsley
Cllr Joanne Fox	Cllr Sean Toalster

This meeting is open to the public by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1.

MALTBY TOWN COUNCIL

Full Town Council Meeting – Thursday 2nd February 2023

AGENDA

1. **Chairmans Opening Remarks**
   To receive the Chairmans opening remarks.

2. **Apologies for absence**
   To receive and approve apologies and reason for absence.

3. **Declarations of Interests**
   Members are invited to declare disclosable pecuniary and other interests on items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.
   Note: In accordance with the Standing orders: Unless a member has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter the item in which they have a disclosable pecuniary interest and may return to the meeting after it has considered the matter in which (s)he had the interest.

4. **Dispensations for Disclosable Pecuniary Interests**
   To receive notification of dispensations granted in respect of the items on the agenda. Dispensation requests shall be granted by the Proper Officer following guidance from the Council's dispensation policy.

5. **Public Participation [Limited to a maximum of 15 minutes]**
   To convene a public participation session not exceeding 15 minutes in accordance with Standing Order 3e-3k on matters itemised on the agenda.

   Note: A question raised during public participation shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response may be given.

6. **Reports from Borough Councillors and Invited Guests**
   To receive reports from borough councillors representing the Maltby East and West wards.

7. **Exclusion of the Press and Public**
   To consider and resolve the agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies Admissions to Meetings Act 1960 for matters appertaining to confidential information.

8. **Minutes**
   To approve the draft minutes of the Extraordinary full town council meeting held on the 25th January 2023 (enclosed).

9. **Committee Minutes**
   To confirm the receipt of committee minutes previously circulated:
   - General Purposes (Draft) 12 January 2023
   - Sports Ground Committee (Draft) 17 January 2023
   - Events (Draft) 19 January 2023
   - Finance and Staffing (Draft) 19 January 2023
   - Finance and Staffing Sub-committee (Approved) 22 December 2022

Note: Minutes are available on the town council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting is required to confirm the accuracy of the minutes as a true record of proceedings.

10. Planning Applications

10.1 To receive notification of planning applications received from RMBC:

Planning Ref	Details and Site Location	Application Documents
RB2023/0059	Site: 15 Newland Avenue Maltby Details: Single storey rear extension	http://rotherham.planportal.co.uk/?id=RB2023/0059

10.2 To receive notifications of planning decision notices from RMBC.

Planning Ref	Details and Site Location	Decision Details
RB2022/1679	Construction of a new office building at Aven Industrial Park, A C Marine Aggregates Tickhill Road Maltby for AC Aggregates	Outcome: GRANTED CONDITIONALLY Decision Date: 05/01/2023
RB2022/1707	Single storey side and rear extensions with raised patio area to rear at 4 Egremont Court Maltby for ********	Outcome: GRANTED CONDITIONALLY Decision: 18/01/2023

10.3 To receive notifications of planning appeals from RMBC.

Planning Ref	Details and Site Location	Decision Details & Date
RB2021/2149 APP/P4415/W/22/3296798	Single storey rear extension and raised decking to provide external seating area with fencing & steps at 77B Blyth Road Maltby	Outcome: Appeal Allowed Decision Date: 28 December 2022

11. Roll of Honour Update

To consider the quotes for the safety glass.

12. Warm Banks and Winter Warm Packs

To receive an update on the use of the council funded warm banks, Cllr Tinsley agreed to obtain.

13. Formation of a Charity

To receive an update on the formation of a charity. A meeting was held with the councils' solicitors on the 05th January 2023. Town Clerk and Chairman to report on this item.

14. Edward Dunn Repairs

To receive tabled quotes for a new boiler in the Edward Dunn Memorial Hall Kitchen. The current boiler has been assessed as beyond repair and a new one is required. A temporary solution would be to purchase a Burco with a thermostat.

15. Clerks Emergency Expenditure

To receive a verbal update on the expenditure incurred relating to the break in at the Edward Dunn and an update from the insurance company.

16. Hire of the Sports Ground

To consider authorising the use of the Sports Ground on Saturday 01st July 2023 from 12.00pm to 10.00pm to hold a family fun and musical festival and to agree the costs of hire based on the options and subject to the lease conditions (CISWO). There are three options available;

1) A straight field hire for a set fee
2) A minimal field hire and a percentage deal on 1000+ ticket sales
3) Maltby Town Council contribute 50% of the festival costs with 50% of the profits.

17. Letter to the Mayor of South Yorkshire (Combined Authority)

To note that no response has been received to the letter sent to the Mayor for the South Yorkshire Mayoral Combined Authority, Oliver Coppard, who has responsibility for public transport, to request the bus service which linked Maltby with Rotherham Hospital is reinstated. Council is requested to consider the next steps.

18. Council Meeting Times

To change the times of committee meetings for the remainder of the 2022/23 municipal year.

- General Purpose – to start at 6.00pm instead of 6.30pm
- Events Committee – to start at 5.30pm instead of 6.00pm

19. Meeting Dates 2023/2024

1. To delegate responsibility to the Town Clerk to draft the council meeting dates list for the 2023/24 municipal year.

2. To prevent a clash with King Charles III Coronation, approve the date of Annual Meeting as 11th May 2023.

20. Councillor Updates and Reports

26.1 To receive reports from town councillors who have attended recent meetings or events on behalf of the Town Council including representation on external bodies.

26.2 To receive an update from former Cllr Webster on the Mental Health Support Group drop-in sessions funded by the town council and to review the arrangements.

26.3 To bring forward any items to be added to a future council agenda raised by members of the public attending councillor surgeries. Surgeries are held from 5.30 to 6.15 prior to a full town council monthly meeting.

21. Town Clerk Correspondence Report

To consider any correspondence or communication brought forward by the Locum Clerk not otherwise specifically relating to items being considered by the town council committees (report enclosed).

22. Confidential Matter

To receive an update on a confidential matter following legal advice and to resolve the next steps. A response was requested prior to the February full council meeting (02 February)

23. Items for Discussion at a Future Meeting

To notify the Clerk of any agenda items for inclusion at a future meeting.

- Outcome of complaint (relating to the wall Edward Dunn)
- Safeguarding Policies
- Horticultural Society (setting up a public meeting to implement the next steps)
- Allotments Management Policy

24. Date of the Next Meeting

To confirm the date, time and venue of the next meeting scheduled for Thursday 02nd March 2023 at 6.30pm, Edward Dunn Memorial Hall, Maltby.

***A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a disclosable pecuniary interest (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).**