MALTBY TOWN COUNCIL

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AGENDA ITEM 7

Report to Council Members

TO:	Members of the Full Town Council
MEETING DATE:	Wednesday 25th January 2023
SUBJECT:	Council Budget and Precept 2023/24
REPORT AUTHOR:	Ms Safia Kauser – Locum Clerk & Assistant RFO

AGENDA ITEM: 7
To consider the draft budget and report from the Locum Assistant RFO and to agree the level of precept to be levied for the 2023/24 financial year (report enclosed). The deadline date for submission of the precept to RMBC is 3rd February 2023. The council may need to consider the exclusion of the press and public for any part of the budget discussion which may be prejudicial in the public interest (Public Bodies Admissions to Meetings Act 1960).

Purpose of the Report: To provide members with the budget information that will assist with the setting of the precept for the 2023/24 financial year.

1) Introduction

1.1. The precept is an annual charge on local taxpayers. The precept is set each year by the town council as part of its annual budgeting processing and is collected by Rotherham Borough Council [RMBC] the principal authority responsible for collecting the council tax.

1.2. The level of precept depends on the nature and scope of the town councils activities. The Local Government Act 1992, section 49A requires a Local Precept Authority to prepare a budget to calculate its precept requirements.

2) Funding and Income Streams

2.1. Maltby Town Councils main source of income is received from the precept. Other income is received from the hire of the Edward Dunn Memorial Hall, the Maltby Miners Sports Ground, Allotment tenants and ad-hoc income such as bank interest.

3) Income and Expenditure Summary [See attached breakdown]

3.1 The councils accounting software records all current year income and expenditure against the agreed budget for 2022/23 and the next years budget for 2023/24. The income and expenditure codes are grouped together under relevant cost centres which are allocated to a standing committee with the delegated authority to spend.

3.2 The income and expenditure summary shows a forecast of all council related activities and projections to the 31st March 2023. The previous years agreed budget against actual spend is shown on the budget report for variance purposes. The projected year-end calculation is used to assist with the overall financial position of the council which contributes towards the setting of the precept taking into account the general and earmarked reserves.

3.3 In accordance with the Councils Financial Regulations, each spending committee assessed their budget requirements for 2023/24. The committee bids were inserted into the working budget document presented to the full town council at the January meeting, however these were not realistic budgets based on actual year to date spend, projected year end and to accommodate for the cost of living increase.

3.4 The attached budget report sets outs the councils current financial position at month 9 (December) of the financial year and a few additional entries for month 10 (January 2023) entered on the system. The budget shows the estimated spend to the 31st March 2023 and the next years budget based on year-end projections and to accommodate for other council projects.

3.5 Budget Notes & Points for Discussion

Budget Code	Budget	Comments	Recommendation
4066-101 (F&S)	Website Costs	Budget reduced to £228.00 to cover the costs of the annual website hosting +support due 01/12/23 + domain renewal £20.00 +additional budget that may be required for significant website changes.	None
4111-101 (F&S)	Printing & Stationary budget renamed to Admin & Stationary	To avoid confusion with Photocopying budget + there has previously been no general admin budget	None
4146-101 (F&S)	Neighbourhood Plan	Neighbourhood consultant has advised in terms of this financial year, the amount to be invoiced is the grant award plus a 10% contribution from the Town Council i.e. approx. £155. £1,688 has been projected for 31 March 2023. This is in accordance with the award. In terms of next financial year much of the costs including referendum will be met by RMBC or grant funding. There may be some limited promotional and other costs that the TC may wish to be budget for say £250. • £250.00 has been set for 2023/24	None

4151-101	Democracy Fund	New budget line created following council decision. • £500.00 has been set for 2023/24	None
4236-101	Picturing Maltby Costs	New Expenditure line to cover the grant costs received during 2022/23. No budget set for next year	None
4000-105	Staff Salaries	31 March 2023 – Projection based on actual year to date / 9 * 12 to give average projection *(year to date actual spend at month 9 divided by 9 months multiplied by 12 months to provide a projected average year end figure)* Next Years Salary Budget covers based on NJC increments plus 12% employer oncosts. There is a small budget to cover the 2023/24 pay award subject to the council employing an Admin Assistant not a Deputy Clerk: - Employee 1 – FT – 37 Hours - Emp 2 – P/T 18.5 Hours - Emp 3 – P/T – 21 hours - Emp 4 – F/T – 35 Hours Costs of Employee 3 include the creation of a Deputy Clerk role and/or admin assistant.	None
4375-185	Salaries Tax + NI (Sports Ground)	Covers the cost of x1 full time employee plus oncosts	None
4008-105	Pension Contributions	Calculated on 8% employer contribution based on all employees joining the scheme. Currently one employee is not part of the scheme.	None
4126-108	Payroll Service	Administered by Robert Ogle – Fixed monthly charge of £40.00 + VAT for payroll + pension uploads. Additional budget to accommodate any payroll calculations on pay awards.	None
4327-109	Holiday Programme & Evening Programme	Base Budget remains unchanged. Information was received from Active Regen on 18/11/2022 informing the Clerk + Chairman that the budget for 2023/24 is predicated to be £8,000. (see enclosed email + report from active regen)	For consideration + discussion
4200-110	Business Rates – Edward Dunn	These have been increased and next years budget based on actual year to date spend	None

4201-110	Gas	Next year budget projected on average spend to date	
4202-110	Electricity	Next year budget projected on average spend to date	None
4203-110	Water + Sewerage Charges	Next year budget projected on average spend to date	None
4210-110	Waste Disposal	Next year budget projected on average spend to date. Costs cover weekly service for Edward Dunn + Food Bank (Coleman Centre)	None
4220-110	Maintenance Contracts	Next year budget projected on year to date spend as all annual maintenance contracts are in place excluding the maintenance of the air conditioning/heating which is to be booked in	None
4231-110	CCTV	Budget allocated. Upgrade required for CCTV hard drive + additional cameras	For consideration
4350-150	Floral Decorations	Next years budget based on actual year to date spend. Council to review contract.	For consideration
4333-120	Noticeboard	New budget allocated – for repairs + renewals	None

4) Reserves and Contingencies

4.1 The councils reserves are normally 25% of the precept for councils with a precept over £200,000. Detailed guidance on the reserves calculation is available from the Governance and Accountability Practitioners Guide.

4.2 The council does not have a contingency fund which is normally used to fund council projects that may arise during the year. A 'Contingency – Other Projects' reserve has been introduced to cover the costs of a Grant Specialist to assist with submitting grants for the refurbishment of the Edward Dunn Memorial Hall and any other projects/costs that may arise during the year that have not previously been budgeted for during the 2023/24 financial year. The contingency has been set at £30,000.

4.3 The ear-marked reserves are set out in the attached document. A new reserve has been created for 'Public Consultation – Refurb Project'.

5) Financial Implications

5.1 Based on the draft budget (as presented) will result in a precept of £318,515 (increase of £17.38 per Band household equivalent to £0.33p per week).

5.2 The main variances that have led to a precept increase are due to:

1) Underbudgeting in the previous and current year that has led to an overspend against the agreed budget, which has been subsidized by the general reserves with an

additional contributory factor of cost-of-living increase. This has impacted on the councils general reserves.

2) Inaccurate budgeting to accommodate election costs for the upcoming full council elections (2025) and to cover the costs of by-elections during the current financial year.
3) A contingency fund that has been introduced to fund additional projects during the year that may arise (see details above). This contingency is a safeguard to ensure all financial commitments to ongoing projects can be met. The Town Council should have had an earmarked contingency in the past in compliance with the previously adopted Reserves Policy.
4) A new earmarked reserve has been introduced to cover the costs of the Edward Dunn Memorial Hall refurb consultation.

6) Precept Calculations

6.1 There are key stages to consider which contributes towards the precept setting. These include:

- Deciding on the calculation of the budget i.e. the requirement for the budget, headings etc.
- Reviewing the current year budget against the expenditure/projected year-end spend
- Determining the costs of spending plans – i.e. budget for the next year.
- Assessing the levels of income for the current year and proposed income for the next year.
- Bringing together the income and expenditure plans which provides an overview of the councils financial position.
- Provision of Contingences, Ear-marked Reserves and General Reserve Balances
- Confirming the precept calculation.

6.2 The calculation of the precept at a 0% increase would generate £245,945 calculated on last years band D £58.92 x 4174.22 (council tax base provided by RMBC).

6.3 Options Appraisal and Precept implications

a) Option 1

- To adopt the recommended budget as presented resulting in a precept request of £318,515 equivalent to £76.30 per Band D household (29.51% increase equivalent to a cash increase of £17.38 per year).

b) Option 2

- To adopt the recommended budget subject to increasing the expenditure budget line 4327-109 from £5,000 to £8,000 for the Holiday Programme and Evening Programme to accommodate the proposals from Active Regen. To result in a proposed precept of £321,515 equivalent to £77.02 per Band D household (30.73% increase equivalent to a cash increase of £18.10 per year).

c) Option 3

- To adopt the recommended budget subject to decreasing the Earmarked Contingency fund from £30,000 to £20,000. To result in a precept request of

£308,495 equivalent to £73.91 per Band D Household (25.44% increase equivalent to a cash increase of £14.99 per year).

d) Option 4 (combination of option 2 and 3)

- To adopt the recommended budget subject to increasing the expenditure budget line 4327-109 from £5,000 to £8,000 for the Holiday Programme and Evening Programme to accommodate the proposals from Active Regen. In addition to reducing the Earmarked Contingency Fund from £30,000 to £20,000, resulting in a precept request of £311,515 equivalent to £74.63 per Band D household (26.66% increase equivalent to a cash increase of £15.71 per year).

7) Recommendation

7.1 That the council considers the budget report, comprising of the options appraisal and financial budget breakdown attached and agrees a precept for the 2023/24 financial year. All four options are viable to meet the councils financial commitments for the next year whilst also ensuring the councils reserves balances are healthy and within the recommended guidelines.

Maltby Town Council Draft Budget 2023/24

Prepared by the Locum RFO - See attached budget breakdown

Precept Calculation	Agreed	Proposed
Financial Year	**2022/23**	**2023/24**
Income Less Precept	£27,278	£27,278
Expenditure	£284,592	£320,322
Net Expenditure Over Income	£257,314	£293,044
Cont to General Reserves	£0	£50,942
Cont from General Reserves	£12,253	£25,471
Budget (precept)	£245,061	£318,515
Total Budget Requirement	£257,314	£343,986
Precept Calculated	£245,222	£245,945
Increase £	-£161	£72,570
Increase %	-0.07%	29.51%

2023/24 - Indictive Council Tax Base is 4174.22					
Financial Year	**2020/21**	**2021/22**	**2022/23**	**2023/24**	**Cash Diff**
Council Tax Base	**4207.50**	**4156.59**	**4159.13**	**4174.22**	
Council Precept Band A	£38.83	£39.30	£39.28	£50.87	**£11.59**
Council Precept Band B	£45.30	£45.86	£45.83	£59.35	**£13.52**
Council Precept Band C	£51.77	£52.41	£52.37	£67.83	**£15.45**
Council Precept Band D	£58.24	£58.96	£58.92	£76.31	**£17.38**
Council Precept Band E	£71.19	£72.06	£72.01	£93.26	**£21.25**
Council Precept Band F	£84.13	£85.16	£85.11	£110.22	**£25.11**
Council Precept Band G	£97.07	£98.26	£98.20	£127.18	**£28.97**
Council Precept Band H	£116.49	£117.91	£117.84	£152.61	**£34.77**
Approx £2,459 of expenditure = 1% on the council tax for 2023/24					

Opening Cash Book Balances 01 April 2022					
Opening Cash Book Balance 01 April 2022 (Box 7 AGAR -carry forward 31.03.22)				**£570,429**	
Represented by					
General Reserves			**£90,429**	(A)	
Earmarked Reserves					
EMR New Community Facility		£300,000			
EMR Amenities & Recreation		£100,000			
EMR Maltby Main		£25,000			
Anti-Social Behaviour		£20,000			
Feasibility Study		£5,000			
EMR - Elections		£5,000			
EMR - Memorial Gardens		£5,000			
EMR - Coronation Park		£20,000			
			£480,000	(B)	
Total General + Earmarked Reserves				**£570,429**	(A) + (B)

Precept Analysis	
Financial Year	**Precept**
2020/21	£245,061.00
2021/22	£245,061.00
2022/23	£245,061.00
*2023/24	£318,515.00

*Proposed Precept

Projected Balances 31st March 2023					
Opening Cash Book Balances				£570,429	
Plus Precept received				£245,061	
					£815,490
Projected Income (excluding precept)				£37,189	
Projected Expenditure				£308,799	
Projected Net Expenditure over income					£271,610
Projected General + Earmarked Reserves					**£543,880**
Represented by					
320	EMR New Community Facility			£300,000	
321	EMR Amenities & Recreation			£100,000	
324	EMR Maltby Main			£25,000	
328	Anti-Social Behaviour			£20,000	
329	Feasibility Study			£6,150	
330	EMR - Elections			£5,000	
331	EMR - Memorial Gardens			£0	
332	EMR - Coronation Park			£0	
333	EMR - CIL Monies Received			£8,078	
	Total Earmarked Reserves			**£464,228**	
	Total General Reserves			**£79,652**	
	Less Contribution to 2023/24 budget			**£25,471**	
	General Reserves Projected Balance			**£54,181**	

Precept 2023/24 + Projected Opening Balances 01/04/2023	
Opening Balance 01/04/2023	**£543,880**
Less EM Reserves	**£502,228**
Total General Reserves Available	**£41,652**
Less Contribution to Budget 2023/24	**£25,471**
General Reserves Balance (A)	**£16,181**
Income (excluding precept)	**£27,278**
Plus Cont from General Reserves 22/23	**£25,471**
Less Budgeted Expenditure	**£320,322**
Deficit	**-£267,573**

Plus contribution to reserves 2023/24 (B)	**£50,942**

Deficit - to be raised via precept	**-£318,515**

General Reserves Summary	
General Reserves Balance 2023/24 (A) + (B)	**£67,123**

Earmarked Reserves - Projections to 31 March 2023 and Proposed EM Reserves from 01 April 2023									
Code	**Account**	**Opening Balance**	**Net Transfers**	**Revised EM Balance 01/04/22**	**Net Transfers (to/from)**	**Actual YTD (month 7)**	**Commited /Transfers**	**Projected Closing Balance**	**Proposed 2023/24**
320	EMR New Community Facility	£300,000	£0	£300,000	£0	£300,000	£0	£300,000	£300,000
321	EMR Amenities & Recreation	£100,000	£0	£100,000	£0	£100,000	£0	£100,000	£100,000
324	EMR Maltby Main	£25,000	£15,279.67	£40,279.67	£3,709.71	£36,569.96	£11,570	£25,000	£25,000
328	Anti-Social Behaviour	£20,000	£0	£20,000.00	£0	£20,000.00	£0	£20,000	£20,000
329	Feasibility Study	£5,000	£1,150	£6,150.00	£0	£6,150.00	£0	£6,150	£6,150
330	EMR - Elections	£5,000	£0	£5,000.00	£0	£5,000.00	£0	£5,000	£10,000
331	EMR - Memorial Gardens	£5,000	£0	£5,000.00	£0	£5,000.00	£5,000	£0	£0
332	EMR - Coronation Park	£20,000	£0	£20,000.00	£0	£20,000.00	£20,000	£0	£0
333	EMR - CIL Monies Received	£0	£0	£0.00	£8,078	£8,077.60	£0	£8,078	£8,078
334	EMR - Public Consultation	£0	£0	£0.00	£0	£0.00	£0	£0	£3,000
335	EMR - Contingency	£0	£0	£0.00	£0	£0.00	£0	£0	£30,000
	Total EM Reserves	**£480,000**	**£16,430**	**£496,429.67**	**£11,787**	**£500,797.56**	**£36,570**	**£464,228**	**£502,228**

*EMR 331 + 332 returned to general funds at 31 March 2023

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
Finance and Staffing Committe										
101	**Administration**									
1176	Precept	245,061	245,061	245,061	245,061	245,061	0	318,515	0	0
1190	Bank Interest Received	1,000	817	2,800	2,016	2,800	0	2,800	0	0
1220	Covid related income	0	357	0	0	0	0	0	0	0
1899	Other Miscellnous Income	0	0	0	50	0	0	0	0	0
1922	Neighbouhood Plan Grant	0	2,000	0	1,533	1,533	0	0	0	0
1928	Picturing Maltby Project Grant	0	0	0	599	0	0	0	0	0
1930	Miscellenous Income	0	0	0	2	0	0	0	0	0
	Total Income	246,061	248,235	247,861	249,261	249,394	0	321,315	0	0
4050	Staff Training	1,500	380	0	0	0	0	0	0	0
4051	Members Training/Conferences	1,500	1,715	0	0	0	0	0	0	0
4052	Health & Safety	788	250	0	0	0	0	0	0	0
4053	Staff Travelling Expenses	735	0	0	0	0	0	0	0	0
4054	Members' Travelling Expenses	200	0	0	0	0	0	200	0	0
4055	Chairman's Allowance	250	115	200	183	200	0	200	0	0
4060	Election Costs	18,500	740	0	11,975	11,000	0	10,000	0	0
4065	Public Notices & Advertising	1,500	1,075	0	0	0	0	0	0	0
4066	Website	600	540	600	1,367	1,350	0	350	0	0
4110	Insurances	4,000	3,716	0	0	0	0	0	0	0
4111	Admin & Stationery	1,050	265	500	635	341	0	500	0	0
4112	Photocopying	2,625	2,630	2,625	1,583	2,041	0	2,400	0	0
4113	Refreshments	50	0	0	0	0	0	100	0	0
4114	Newsletter	1,000	0	1,000	0	0	0	1,000	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4115	Advertising	0	0	0	375	360	0	500	0	0
4120	Telephones & Internet	2,500	2,435	1,000	1,292	1,600	0	1,800	0	0
4121	Postages	450	193	200	140	100	0	190	0	0
4122	Subscriptions	2,600	3,473	0	0	0	0	0	0	0
4123	Music Licences	525	826	0	0	0	0	0	0	0
4124	Audit Fees	1,050	1,643	0	0	0	0	0	0	0
4125	Legal & HR Support Fees	2,000	4,273	0	0	0	0	0	0	0
4126	Payroll Service	315	369	0	0	0	0	0	0	0
4127	Freedom of Information Costs	1,250	0	0	0	0	0	0	0	0
4130	Bank Charges	0	165	200	136	170	0	200	0	0
4140	Office Equipment	525	215	500	128	250	0	500	0	0
4145	Repairs & Renewals - Office	735	0	500	25	250	0	500	0	0
4146	Neighbourhood Plan	1,000	2,000	0	0	1,688	0	250	0	0
4147	Disaster Emergency Fund	5,000	0	5,000	360	500	0	5,000	0	0
4149	Microsoft Subscription	1,600	1,272	1,100	955	1,090	0	1,275	0	0
4151	Democracy Fund	0	0	0	0	0	0	500	0	0
4233	Staff clothing / uniforms	0	0	100	22	0	0	100	0	0
4236	Picturing Maltby Costs	0	0	0	0	599	0	0	0	0
4599	Miscellaneous Expenses	500	290	250	285	150	0	300	0	0
	Overhead Expenditure	54,348	28,579	13,775	19,460	21,689	0	25,865	0	0
	Movement to/(from) Gen Reserve	191,713	219,656	234,086	229,801	227,705		295,450		
103	**Training and Travel Expenses**									
4050	Staff Training	0	0	1,000	50	600	0	1,000	0	0
4051	Members Training/Conferences	0	0	1,000	762	1,000	0	1,000	0	0

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		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4054	Members' Travelling Expenses	0	0	0	0	0	0	200	0	0
	Overhead Expenditure	0	0	2,000	812	1,600	0	2,200	0	0
	Movement to/(from) Gen Reserve	0	0	(2,000)	(812)	(1,600)		(2,200)		
105	**Employment Costs**									
4000	Salaries (inc Tax + NI)	90,000	74,482	106,348	68,948	91,930	0	105,000	0	0
4002	Non-Taxable Exp via Payroll	0	0	0	2,677	3,248	0	0	0	0
4007	National Insurance-DO NOT USE	7,500	11,585	0	0	0	0	0	0	0
4008	Pension Contributions	8,500	5,777	9,000	2,015	5,000	0	9,300	0	0
	Overhead Expenditure	106,000	91,845	115,348	73,640	100,178	0	114,300	0	0
	Movement to/(from) Gen Reserve	(106,000	(91,845)	(115,348	(73,640)	(100,178		(114,300		
108	**Professional Fees**									
4052	Health & Safety	0	0	2,000	0	1,000	0	2,000	0	0
4110	Insurances	0	0	7,000	5,357	6,000	0	5,500	0	0
4122	Subscriptions	0	0	3,000	2,570	2,800	0	2,700	0	0
4124	Audit Fees	0	0	1,200	0	1,200	0	1,200	0	0
4125	Legal & HR Support Fees	0	0	2,000	2,110	2,000	0	2,000	0	0
4126	Payroll Service	0	0	315	358	480	0	550	0	0
	Overhead Expenditure	0	0	15,515	10,394	13,480	0	13,950	0	0
	Movement to/(from) Gen Reserve	0	0	(15,515)	(10,394)	(13,480)		(13,950)		
109	**Council Funded Projects**									
4316	One Stop Advice Service Ltd	0	0	7,200	5,400	7,200	0	7,200	0	0
4327	Holiday Prog & evening Prog	0	0	5,000	7,520	7,520	0	5,000	0	0

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Maltby Town Council

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4369	Maltby Craggs	0	0	600	500	500	0	600	0	0
4376	Mental Health Wellbeing Costs	0	0	0	207	0	0	0	0	0
	Overhead Expenditure	0	0	12,800	13,627	15,220	0	12,800	0	0
	Movement to/(from) Gen Reserve	0	0	(12,800)	(13,627)	(15,220)		(12,800)		
140	**Grants & Donations**									
4400	Grants Section 137	2,100	0	2,000	3,344	3,350	0	2,000	0	0
4401	Grants Paid Out	3,150	3,472	3,000	1,838	4,838	0	3,000	0	0
	Overhead Expenditure	5,250	3,472	5,000	5,182	8,188	0	5,000	0	0
	Movement to/(from) Gen Reserve	(5,250)	(3,472)	(5,000)	(5,182)	(8,188)		(5,000)		
195	**CIL (Comm Infrastructure Levy)**									
1178	CIL Monies from RMBC	0	0	0	8,078	0	0	0	0	0
	Total Income	0	0	0	8,078	0	0	0	0	0
6001	less Transfer to EMR	0	0	0	8,078	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		0		
	Finance and Staffing Committe - Income	246,061	248,235	247,861	257,339	249,394	0	321,315	0	0
	Expenditure	165,598	123,896	164,438	123,115	160,355	0	174,115	0	0
	Net Income over Expenditure	80,463	124,340	83,423	134,223	89,039	0	147,200	0	0
	less Transfer to EMR	0	0	0	8,078	0	0	0	0	0
	Movement to/(from) Gen Reserve	80,463	124,340	83,423	126,146	89,039		147,200		
Events Committe										
180	**Events**									

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
1140	Queens Jubilee Grants	0	0	0	5,500	5,500	0	0	0	0
1205	Horti Show entry fees	25	160	25	0	0	0	25	0	0
1900	Easter Lunches/Jubilee Income	0	2,180	0	689	689	0	0	0	0
1920	Christmas stalls	0	190	200	140	110	0	200	0	0
1921	Christmas switch-on sponsors	1,050	0	1,000	0	0	0	1,000	0	0
1923	OAP Christmas lunches Income	210	0	210	403	205	0	210	0	0
1925	Christmas appeal Income	500	2,175	1,000	1,090	1,000	0	1,000	0	0
1926	Bonfire/Fireworks Income	0	0	0	290	0	0	0	0	0
	Total Income	1,785	4,705	2,435	8,112	7,504	0	2,435	0	0
4300	Bonfire/Fireworks	8,500	0	10,000	10,543	10,000	0	10,000	0	0
4301	Christmas Illuminations	6,000	8,987	0	0	0	0	0	0	0
4302	Christmas Lights Switch On	2,600	5,020	5,000	2,920	5,000	0	5,000	0	0
4303	Christmas Appeal	0	1,519	0	991	0	0	0	0	0
4305	Horticultural Show	1,500	4,494	1,500	0	1,500	0	1,500	0	0
4311	Remembrance Day	525	2,505	5,000	3,155	4,000	0	5,000	0	0
4315	Queens Jubilee-King Coronation	0	0	5,000	12,173	12,148	0	5,000	0	0
4322	SNT Community events	1,050	0	0	0	0	0	0	0	0
4335	Easter Egg Hunt	525	0	500	225	500	0	500	0	0
4337	Awards Ceremony	0	0	1,000	0	0	0	1,000	0	0
4339	Brass Bands	0	900	1,000	330	1,000	0	1,000	0	0
4340	Armed Forces Day	150	0	0	0	0	0	0	0	0
4342	Santa Letter	105	0	0	0	0	0	0	0	0
4343	OAP Christmas lunches	2,000	0	2,000	2,179	2,000	0	2,000	0	0
4346	London Bridge	250	0	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4357	Events Misc	0	120	0	0	0	0	0	0	0
4598	Events Contingency	1,000	180	1,000	0	1,000	0	1,000	0	0
	Overhead Expenditure	24,205	23,725	32,000	32,516	37,148	0	32,000	0	0
	Movement to/(from) Gen Reserve	(22,420)	(19,020)	(29,565)	(24,405)	(29,644)		(29,565)		
	Events Committe - Income	1,785	4,705	2,435	8,112	7,504	0	2,435	0	0
	Expenditure	24,205	23,725	32,000	32,516	37,148	0	32,000	0	0
	Movement to/(from) Gen Reserve	(22,420)	(19,020)	(29,565)	(24,405)	(29,644)		(29,565)		

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
General Purposes Committee										
110	**Edward Dunn Memorial Hall**									
1100	Room Hire	1,000	8,483	8,484	6,353	8,484	0	8,484	0	0
1103	Pods rental income	109	0	109	0	0	0	109	0	0
1104	Sports Ground Income	0	1,179	0	0	0	0	0	0	0
1202	Solar Panels Feed-in tarrif	1,050	1,288	1,050	0	1,050	0	1,050	0	0
	Total Income	2,159	10,949	9,643	6,353	9,534	0	9,643	0	0
4113	Refreshments	50	0	0	0	0	0	0	0	0
4123	Music Licences	0	0	900	849	849	0	900	0	0
4200	Business Rates	500	0	500	1,001	128	0	1,000	0	0
4201	Gas	525	339	525	827	900	0	1,102	0	0
4202	Electricity	5,250	3,848	3,500	3,605	3,500	0	4,800	0	0
4203	Water & Sewerage Charges	700	531	700	707	660	0	940	0	0
4210	Waste Disposal	1,000	1,666	1,500	1,248	1,728	0	1,665	0	0
4211	Cleaning Materials	1,000	1,238	1,000	401	500	0	1,000	0	0
4220	Maintenance Contracts	0	300	0	2,637	2,502	0	2,650	0	0
4221	Building Repairs & Renewals	1,575	11,772	1,500	151	1,000	0	900	0	0
4230	Security	525	230	0	0	0	0	0	0	0
4231	CCTV	500	233	0	0	0	0	1,200	0	0
4232	Land at Walters Rd	0	18	0	0	0	0	0	0	0
4233	Staff clothing / uniforms	750	53	0	0	0	0	0	0	0
4234	Equipment and supplies	1,050	989	1,000	711	1,000	0	1,000	0	0
4242	Bar - Staff costs	0	0	0	60	60	0	0	0	0
4250	Edward Dunn Hall Consultation	0	39	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4327	Holiday Prog & evening Prog	0	4,000	0	0	0	0	0	0	0
4599	Miscellaneous Expenses	525	1,066	500	243	300	0	500	0	0
	Overhead Expenditure	13,950	26,322	11,625	12,440	13,127	0	17,657	0	0
	Movement to/(from) Gen Reserve	(11,791)	(15,372)	(1,982)	(6,088)	(3,593)		(8,014)		
120	**General Purposes**									
1201	Tennis receipts	0	295	0	0	0	0	0	0	0
1908	Maltby Main Income	10,000	2,764	0	0	0	0	0	0	0
	Total Income	10,000	3,059	0	0	0	0	0	0	0
4001	Do Not Use (Maltby TC Plan)	0	0	0	1,651	0	0	0	0	0
4150	Roll of Honour	0	0	0	567	567	0	500	0	0
4301	Christmas Illuminations	0	0	17,000	4,965	8,000	0	17,000	0	0
4316	One Stop Advice Service Ltd	7,500	6,600	0	0	0	0	0	0	0
4318	Winter conditions	500	125	200	0	200	0	1,000	0	0
4319	Maltby Pride (Streetscene)	15,000	13,715	14,000	5,321	8,700	0	14,000	0	0
4327	Holiday Prog & evening Prog	6,500	0	0	0	0	0	0	0	0
4333	Notice Board	1,000	0	0	0	0	0	1,000	0	0
4350	Floral Decorations	8,500	0	5,000	6,915	7,000	0	700	0	0
4352	Winter Planting	1,000	0	1,000	1,000	1,000	0	1,000	0	0
4353	Bowling Greens	250	660	0	0	0	0	0	0	0
4360	Cenotaph Maintenance	263	424	979	290	500	0	2,000	0	0
4361	Tennis courts	0	550	0	0	0	0	0	0	0
4362	Anti-Social Behaviour	21,000	0	0	0	0	0	0	0	0
4369	Maltby Craggs	525	500	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
4370	Hanging Basket Scheme	0	7,915	0	0	0	0	0	0	0
4372	Maltby Miners Welfare Ground	25,000	11,600	0	0	0	0	0	0	0
4373	Coronation Park	20,000	0	0	0	0	0	0	0	0
4374	Memorial Gardens & Beacon	5,000	2,704	0	0	0	0	0	0	0
4599	Miscellaneous Expenses	525	589	0	374	374	0	0	0	0
	Overhead Expenditure	112,563	45,382	38,179	21,082	26,341	0	37,200	0	0
	Movement to/(from) Gen Reserve	(102,563	(42,323)	(38,179)	(21,082)	(26,341)		(37,200)		
150	**Allotments**									
1150	Allotment Rents	2,100	1,836	2,100	1,902	1,924	0	2,100	0	0
	Total Income	2,100	1,836	2,100	1,902	1,924	0	2,100	0	0
4390	Allotments Maintenance	2,100	11,463	2,100	1,573	2,100	0	2,100	0	0
4391	Allotments special projects	5,250	4,290	5,000	1,117	5,000	0	5,000	0	0
	Overhead Expenditure	7,350	15,753	7,100	2,689	7,100	0	7,100	0	0
	Movement to/(from) Gen Reserve	(5,250)	(13,917)	(5,000)	(788)	(5,176)		(5,000)		
160	**Parks and Recreational**									
1201	Tennis receipts	0	0	300	0	0	0	300	0	0
	Total Income	0	0	300	0	0	0	300	0	0
4353	Bowling Greens	0	0	250	0	0	0	250	0	0
4361	Tennis courts	0	0	1,000	0	0	0	1,000	0	0
4373	Coronation Park	0	0	10,000	223	3,000	0	5,000	0	0
4374	Memorial Gardens & Beacon	0	0	0	483	448	0	1,000	0	0

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

	Last Year		Current Year				Proposed 2023/24		
	Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
Overhead Expenditure	0	0	11,250	706	3,448	0	7,250	0	0
Movement to/(from) Gen Reserve	0	0	(10,950)	(706)	(3,448)		(6,950)		
General Purposes Committee - Income	14,259	15,844	12,043	8,254	11,458	0	12,043	0	0
Expenditure	133,863	87,456	68,154	36,917	50,016	0	69,207	0	0
Movement to/(from) Gen Reserve	(119,604	(71,613)	(56,111)	(28,663)	(38,558)		(57,164)		

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

		Last Year		Current Year				Proposed 2023/24		
		Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
Maltby Miners Sports Ground										
185	**Maltby Miners Rec Ground**									
1104	Sports Ground Income	0	0	0	12,872	13,894	0	10,000	0	0
1908	Maltby Main Income	0	0	10,000	700	0	0	0	0	0
	Total Income	0	0	10,000	13,572	13,894	0	10,000	0	0
4372	Maltby Miners Welfare Ground	0	0	20,000	25,344	35,280	0	20,000	0	0
4375	Salaries, Tax+NI-Sports Ground	0	0	0	22,934	26,000	0	25,000	0	0
	Overhead Expenditure	0	0	20,000	48,279	61,280	0	45,000	0	0
	185 Net Income over Expenditure	0	0	-10,000	-34,707	-47,386	0	-35,000	0	0
6000	plus Transfer from EMR	0	0	0	3,710	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	(10,000)	(30,997)	(47,386)		(35,000)		
	Maltby Miners Sports Ground - Income	0	0	10,000	13,572	13,894	0	10,000	0	0
	Expenditure	0	0	20,000	48,279	61,280	0	45,000	0	0
	Net Income over Expenditure	0	0	-10,000	-34,707	-47,386	0	-35,000	0	0
	plus Transfer from EMR	0	0	0	3,710	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	(10,000)	(30,997)	(47,386)		(35,000)		
	Total Budget Income	262,105	268,784	272,339	287,276	282,250	0	345,793	0	0
	Expenditure	323,666	235,077	284,592	240,828	308,799	0	320,322	0	0
	Net Income over Expenditure	-61,561	33,707	-12,253	46,448	-26,549	0	25,471	0	0
	plus Transfer from EMR	0	0	0	3,710	0	0	0	0	0

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Maltby Town Council

Annual Budget - By Committee (Actual YTD Month 10)

Note: Draft Budget 2023/24 (Calculated at month 9 of the financial year)

	Last Year		Current Year				Proposed 2023/24		
	Budget	Actual	Total	Actual	Projecte	Committ	Agreed	EMR	Carried
less Transfer to EMR	0	0	0	8,078	0	0	0	0	0
Movement to/(from) Gen Reserve	(61,561)	33,707	(12,253)	42,080	(26,549)		25,471		

ACTIVE REGEN BUDGET REQUEST

FOR CONSIDERATION

From: Gary Whitaker
Sent: 18 November 2022 12:35
To: MALTBY TOWN COUNCIL <clerk@maltbytowncouncil.co.uk>
Cc: Cllr Christopher McMahon
Subject: 2023/4 Budget

Hi Safia / Chris,
To support your forthcoming budget discussions please find attached the overview and budget for the 2023/4 Active Regen Programme.
As you are aware in October we had issues regarding venue cost, therefore I have included venue hire cost for each of the programmes. We will of course utilise St Mary's as much as possible where venue hire is £10 per hour to reduce this cost. In addition, I have also included the staffing cost for the Thursday evening youth club at the Edward Dunn. I will be applying for funding from RMBC to cover this cost, but I think it is prudent to include this cost in the budget.
If we are not allocated the funding from RMBC and need to pay room hire the worst-case scenario for the total cost is £17,490. I would predict that the total cost is nearer £8,000 as I believe we will be allocated the funding and will be able to use St Marys school as the venue for the holiday programmes.
Also, would you be kind enough to confirm that the funding for the older people's programme at the Library has been processed as we haven't received it.
If you have any questions, please feel free to contact me.
Kind Regards,
Gary

ACTIVEREGEN

Active Regen Community Foundation Ltd
Charity No : 1137939

Maltby TC 2023/24 Budget

Programme	3.4	10.4	17.4	24.4	Total	1.5	8.5	15.5	22.5	29.5	Total	5.6	12.6	19.6	26.6	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour	1000				1000				1000		1000					0
Older People Programme - 1 staff x £20 per hour x 2 hrs					0											
Total	**1000**	**0**	**0**	**0**	**1000**	**0**	**0**	**0**	**1000**	**0**	**1000**	**0**	**0**	**0**	**0**	**0**

Programme	3.7	10.7	17.7	24.7	31.7	Total	7.8	14.8	21.8	28.8	Total	4.9	11.9	18.9	25.9	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour					1000	1000	1000	1000			2000					0
Older People Programme - 1 staff x £20 per hour x 2 hrs																
Total	**0**	**0**	**0**	**0**	**1000**	**1000**	**1000**	**1000**	**0**	**0**	**2000**	**0**	**0**	**0**	**0**	**0**

Programme	2.10	9.10	16.10	23.10	30.10	Total	6.11	13.11	20.11	27.11	Total	4.12	11.12	18.12	25.12	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour				1000		1000										0
Older People Programme - 1 staff x £20 per hour x 2 hrs	40	40	40		40	160	40	40	40	40	160	40	40			80
Total	**40**	**40**	**40**	**1000**	**40**	**1160**	**40**	**40**	**40**	**40**	**160**	**40**	**40**			**80**

Programme	1.1	8.1	15.1	22.1	29.1	Total	5.2	12.2	19.2	26.2	Total	4.3	11.3	18.3	25.3	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour									1000		1000					0
Older People Programme - 1 staff x £20 per hour x 2 hrs		40	40	40	40	160	40	40		40	120	40	40	40	40	160
Total		**40**	**40**	**40**	**40**	**160**	**40**	**40**	**1000**	**40**	**1120**	**40**	**40**	**40**	**40**	160

Programme	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour	1000	1000		1000	2000		1000				1000	0	7000
Older People Programme - 1 staff x £20 per hour x 2 hrs						160	160	160	80	160	120	160	1000
Total	**1000**	**1000**	**0**	**1000**	**2000**	**160**	**1160**	**160**	**80**	**160**	**1120**	**160**	**8000**

Maltby TC 2023/24 Budget

Programme	3.4	10.4	17.4	24.4	Total	1.5	8.5	15.5	22.5	29.5	Total	5.6	12.6	19.6	26.6	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour	1000				1000				1000		1000					0
Venue Hire - £30 per hour x 25 hours	750				750				750		750					0
Older People Programme - 1 staff x £20 per hour x 2 hrs					0											
Youth Club - 2 Staff x 2 hrs x £20	80	80	80	80	320	80	80	80	80	80	400	80	80	80	80	320
Total	**1830**	**80**	**80**	**80**	**2070**	**80**	**80**	**80**	**1830**	**80**	**2150**	**80**	**80**	**80**	**80**	**320**

Programme	3.7	10.7	17.7	24.7	31.7	Total	7.8	14.8	21.8	28.8	Total	4.9	11.9	18.9	25.9	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour					1000	1000	1000	1000			2000					0
Venue Hire - £30 per hour x 25 hours					750	750	750	750			1500					0
Older People Programme - 1 staff x £20 per hour x 2 hrs																
Youth Club - 2 Staff x 2 hrs x £20	80	80	80	80	80	400	80	80	80	80	320	80	80	80	80	320
Total	**80**	**80**	**80**	**80**	**1830**	**2150**	**1830**	**1830**	**80**	**80**	**3820**	**80**	**80**	**80**	**80**	**320**

Programme	2.10	9.10	16.10	23.10	30.10	Total	6.11	13.11	20.11	27.11	Total	4.12	11.12	18.12	25.12	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour				1000		1000										0
Venue Hire - £30 per hour x 25 hours				750		750										0
Older People Programme - 1 staff x £20 per hour x 2 hrs	40	40	40		40	160	40	40	40	40	160	40	40			80
Youth Club - 2 Staff x 2 hrs x £20	80	80	80	80	80	400	80	80	80	80	320	80	80			160
Total	**120**	**120**	**120**	**1830**	**120**	**2310**	**120**	**120**	**120**	**120**	**480**	**120**	**120**			**240**

Programme	1.1	8.1	15.1	22.1	29.1	Total	5.2	12.2	19.2	26.2	Total	4.3	11.3	18.3	25.3	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour									1000		1000					0
Venue Hire - £30 per hour x 25 hours									750		750					0
Older People Programme - 1 staff x £20 per hour x 2 hrs		40	40	40	40	160	40	40		40	120	40	40	40	40	160
Youth Club - 2 Staff x 2 hrs x £20		80	80	80	80	320	80	80	80	80	640	80	80	80	80	320
Total		**120**	**120**	**120**	**120**	**480**	**120**	**120**	**1830**	**120**	**2510**	**120**	**120**	**120**	**120**	480

Programme	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
School Holiday Programme - 2 staff x 25 hrs x £20 per hour	1000	1000		1000	2000		1000				1000	0	7000
Venue Hire - £30 per hour x 25 hours	750	750		750	1500		750				750	0	5250
Older People Programme - 1 staff x £20 per hour x 2 hrs						160	160	160	80	160	120	160	1000
Youth Club - 2 Staff x 2 hrs x £20	320	400	320	400	320	320	400	320	160	320	640	320	4240
Total	**2070**	**2150**	**320**	**2150**	**3820**	**480**	**2310**	**480**	**240**	**480**	**2510**	**480**	**17490**